

MSSA Health and Safety

The plan is subject to change based on state and local orders and decisions, and will be revised accordingly as those orders and decisions may change.

Revised August 24, 2021

Self-Screening

All staff and students should self-screen at home. If you have any symptoms consistent with COVID-19 you will need to stay home and contact the nurse at kgomez@montessorisa.org

Consult the most recent CDC list of questions to evaluate whether an individual has symptoms consistent with COVID-19:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Student Arrival & Dismissal

Early Arrival

Early Arrival is available starting at 7:00 AM. Parents bringing children for Early Arrival MUST walk children to the gymnasium. All children must be accompanied by an adult to Early Arrival. Families will enter the right set of double doors and remain at the gym door entrance until an employee checks your student in.

Regular Arrival

In the interest of safety and security for both students and school personnel during COVID-19, walk-up arrival is no longer allowed. All student arrival must be via the car line.

Directions for families for regular arrival:

- Drivers form a single line as they enter campus and move slowly with traffic as they approach the unloading zone. Upper Elementary and Middle School students may be dropped off at the entrance to the gym. Their drivers may then use the center lane to exit, bypassing around Primary and Elementary traffic.
- MSSA staff assigned to colored cones will start opening car doors at 7:50 AM and will stop promptly at 8:15 AM. Please stay in line and pull forward to the next available cone; do not bypass the car in front of you to get to an open cone.

- Child car seats must be installed on the curb side (passenger side) of the vehicle. Upon entering the loading zone, please be sure that your child's car seat is unbuckled for a prompt exit.
- Please help your child have their lunch box in hand and if necessary, their coat on before you reach the loading zone. Waiting to gather items until the car door is open delays traffic flow.
- If your child is not ready to get out of the car (still eating breakfast, having difficulty saying goodbye, etc...), please pull ahead to the very end of the sidewalk, out of the arrival zone, to help keep traffic moving while you tend to your child's needs.
- Once a car has pulled up to a cone and a door is opened the child will exit the car.. Once children exit the car they will walk to the side gates, where they will continue on to their classrooms, entering through the outside door.
- Once children have safely exited vehicles, cars should proceed to exit the campus so as not to impede traffic flow.

Once in the classroom, children will put their bags away and go straight to wash their hands.

Late Arrival

All students who arrive after the staff has gone inside at 8:15 AM must park and walk their children into the front lobby and sign them in.

Under no circumstances should children who arrive late be allowed to enter the building unescorted by a parent.

Dismissal

Staff members will use the SchoolPass application to track and dismiss students from classrooms; students will not congregate in groups in front of the school. Half-Day Primary students will be dismissed in a manner consistent with social distancing in their cohorts.

Hand Hygiene

Students will be expected to wash their hands with soap and water upon arrival, before and after eating, when coming in from outdoor areas, and after using the restroom. Teachers will monitor hand-washing with soap and water at least twice a day to ensure it is done correctly. Hand sanitizer will be provided in each classroom, and both handwashing and sanitizing will be incorporated into classroom schedules, including transitions to Specials, choosing new work in the classroom, and other appropriate times.

Touch-free sanitizing stations are being mounted to the wall near the outside entrance of every classroom, and each classroom will also be provided with pump sanitizers to place throughout

the classroom. These will be refilled as needed. Touch-free sanitizing dispensers have also been added throughout the campus at various locations.

PPE

All students and staff will be required to wear a face covering while indoors on campus. Masks will not be required for children during lunch, recess or other outdoor activities.

Students should arrive on campus with a mask on. We recommend that students bring two extra masks per day in the event that a change is needed; children will be encouraged to change their mask after eating lunch. Masks should be cleaned daily; sharing of masks with other family members should not occur.

Extra face masks and shields for both adults and children will be available in the health office. Each classroom will be provided with gloves as needed from the health office.

Physical Distancing

Staff and students will maintain a minimum of three feet of physical distance when feasible. Classrooms have been arranged for increased space between desks to allow for six feet of distance during lunch time, and teachers are encouraged to use outdoor areas for classroom activities when feasible.

Water Fountains

Students will bring water bottles from home that are clearly labeled with their names. Communal water fountains are temporarily disabled. We have added water bottle refill stations throughout the school to allow for students to refill their water as needed.

Lunch

Students will bring their lunch from home. If a student forgets their lunch MSSA will provide an individually packaged lunch pack.

After School Programs (Childcare)

After School Childcare will follow the procedures outlined in this document, including masking, handwashing and social distancing.

Cleaning

The school has a day porter to clean and disinfect high touch surfaces throughout the day, including bathrooms, door handles and stair rails.

We have added a fogging system to our cleaning protocol and a schedule will be set that allows for sanitizing common areas and classrooms, as well testing surfaces for effectiveness. If a child is removed from the classroom for possible COVID-19 illness, we have the ability to go into the classroom and fog it at that time.

Illness during the school day

- Students who become ill during the school day will go to the health office for further assessment.
- If the child is displaying COVID-19 related symptoms, they will be isolated from other students and parents will be contacted to pick up within the hour.

COVID on Campus

Immediate Response

In the event that a staff member, student, or campus visitor tests positive for COVID-19, we will conduct contact tracing. Upon the conclusion of our contact tracing we will notify all families that there was a case on campus. A separate notification will be sent to the classroom families letting them know that the case was in their students' classroom. If a close contact is identified we will contact those families individually.

The person who tested positive for COVID-19 will not be allowed back on campus until the criteria listed below are met.

Criteria for returning to school once a student or staff member has had COVID-19:

- Must be fever-free for 24 hours without fever reducing medications
- 10 calendar days must have passed since onset of illness
- Symptoms have improved (cough, breathing, etc.)
- One negative COVID-19 test or clearance by a healthcare provider

Close Contact

- If you have been in close contact with someone who has been diagnosed with COVID-19 you will need to quarantine for 14 days.
- The degree of risk is varying depending upon proper use of face masks, dividers, inside/outside location and symptom onset. All of these factors play a role in deciding whether or not quarantining is necessary.
- We will defer to guidance from the local health department when necessary.

Communication

Consistent with legal confidentiality requirements, MSSA will notify teachers, staff and families of all students on campus if a confirmed case of COVID-19 is identified among students or staff.